



CPAS & ADVISORS

## ACCOUNTING OUTSOURCING



### Outsource to:

reduce costs, improve productivity, & remain competitive



Today's highly competitive environment demands that businesses streamline their operations. More and more companies are turning to outsourcing as a tool to reduce costs, improve productivity, and enhance their ability to compete in the marketplace.

### WHY OUTSOURCE YOUR ACCOUNTING?

Cost cutting is an important factor but rarely the only reason to outsource; most choose outsourcing to free time and resources for increased focus on growth.

### WHEN SHOULD YOU OUTSOURCE?

- When you are too busy handling operations & are losing focus on your core business
- When you are facing a time, money, or human resource crunch
- When you need to reduce overhead
- When you do not trust anyone with confidential information
- When you cannot find adequate accounting staff

### BENEFITS

- Reducing the number of bookkeeping employees, including payroll & benefit expenses
- Reducing the risk of fraud or embezzlement
- Reducing the investment in hardware such as computers, file servers, & accounting software
- Allows staff to focus on core business activities—growing & maintaining the business
- Peace of mind—accounting functions completed by highly skilled individuals

Providing outsourced accounting services for **50** years.



## ACCOUNTING OUTSOURCING SERVICES

- QuickBooks set-up & support
- QuickBooks point of sale set-up & support
- Accounts payable—bill payments
- Accounts receivable—invoicing & receipts
- Payroll processing
- Bank reconciliation
- General ledger
- Financial statements
- Sales & use tax returns
- Payroll tax returns & W-2s
- 1099s
- On-site controller
- Cloud accounting

**QuickBooks  
ProAdvisors**  
on staff



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